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|  **wsu-primary-horz-color-600-10-2017-small****Division of Finance and Business Operations** |  | **Procurement & Strategic Sourcing** **5700 Cass Avenue, Suite 4200****Detroit, Michigan 48202****(313) 577-3734**  |

**December 11, 2024**

**Addendum No. 2**

**RFP Campus Wide Roof Assessment**

**dated November 26, 2024**

**This Addendum must be acknowledged on Schedule D.**

Questions have been raised during the Pre-Proposal meeting held on **December 4, 2024**for the University's RFP for **Campus Wide Roof Assessment**  for the **Design & Construction Services.** A summary of the questions asked, and the University's responses are as follows:

**Question:**

Is the RFP specific to the first 6 buildings listed only?

**Answer:**

As stated in the Minutes: The cost schedule shows six different roofs, however, the University has 10-20 roofs in need of assessment and the University has 120 buildings that may or may not need assessment during this period.

**Question:**

Confirm that the Fee requested is a LUMP SUM price with reimbursables included in the price.

**Answer:**

The price for the six buildings should be considered firm, however, the price extrapolation to the other buildings of the same type of roof should be considered as a guide not a firm price.

**Question:**

If Lump sum, confirm if the Fee is a Lump sum for all six projects or a Lumpsum per project.

**Answer:**

Per project.

**Question:**

Will all of the first 6 selected projects be awarded to one firm or is it possible for 6 projects to be split among multiple firms.

**Answer:**

As stated in the RFP- the University reserves the right to award this order either to one or more vendors.

**Question:**

Is the January 2026 deadline for Phases 1 and 2 only (Evaluation and Design Documents) or does it include Phases 3 and 4 (Bidding and Construction Administration) as well.

**Answer:**

Phases 1 through 4.

**Question:**

Is the January 2026 deadline for all of the initially selected 6 buildings?

**Answer:**

Yes.

**Question:**

The RFP mentions 10-20 other buildings and the minutes of the pre-RFP meeting indicate that these 10-20 buildings are for assessment only, please confirm.

**Answer:**

The cost schedule shows six different roofs, however, the University has 10-20 roofs in need of assessment and the University has 120 buildings that may or may not need assessment during this period. All buildings may or may not need to be assessed and have the appropriate action taken after discussion with the Project Manager.

**Question:**

Confirm that a Fee is not requested for the other 10-20 buildings at this time.

**Answer:**

No, the University wants a price on the six buildings to start with; the other buildings will take place as time and budget, and necessity requires.

**Question:**

Paragraph III.A. states the RFP is for the entire campus, over 100 buildings, but will be done in groups based on priority.

**Answer:**

That is a correct statement.

**Question:**

The Cost Schedule only includes 6 buildings. Are we only to provide pricing for these 6 buildings?

**Answer:**

Yes, pricing is requested for the six buildings that are on the cost schedule at this time.

**Question:**

Paragraph I.B. states the project must be completed by January 15, 2026. Can you clarify if this is the assessment of these 6 buildings, or is that date for completion of assessments for all 100+ buildings?

**Answer:**

The project may last up to three or more years. The selected vendor(s) will work with the project manager to determine the timeline and feasibility of all assessments and any appropriate actions from those assessments.

**Question:**

Does the January 15, 2026 completion date include assessment, design, and construction?

**Answer:**

The project may last up to three or more years. The selected vendor(s) will work with the project manager to determine the timeline and feasibility of all assessments and any appropriate actions from those assessments.

**Question:**

On the Cost Schedule, will you accept a percentage fee for the design phases, or do you require a fixed fee for each design phase?

**Answer:**

Fixed fee.

**Question:**

On the Cost Schedule, do you want both Schedule C.1 and Schedule C.2 completed?

**Answer:**

Yes, that is why we published the cost schedules C.1 and C.2.

**Question:**

In Schedule C.2 of the Cost Schedule, it appears the hourly rate goes in Column A, can you clarify what you are looking for in Column B? Are you wanting a breakdown of hours per person?

**Answer:**

It does appear that we want the price in two places. Please enter the hourly rate in Column B of the spreadsheet.

The Deadline for project related questions is **December 11, 2024*,*** **12:00 noon**.

**Bids are due by electronic submission on** **December 18, 2024 no later than 2:00 p.m.** The link for bid submission will be posted with the bid details at **http://go.wayne.edu/bids** beginning **November 26, 2024**.

Should you have any questions or concerns about this Addendum or on any other aspects of the Request for Proposal, please send them by email to **Valerie Kreher**, **Senior Buyer**, Email; **rfpteam2@wayne.edu.**

Thank you,

**Valerie Kreher**

**Senior Buyer**

*Attachments:*