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| **wsu-primary-horz-color-600-10-2017-small**  **Division of Finance and Business Operations** |  | **Procurement & Strategic Sourcing**  **5700 Cass Avenue, Suite 4200**  **Detroit, Michigan 48202**  **(313) 577-3734** |

**September 17, 2024**

**Addendum No. 2**

**RFP FMLA Services 2024 dated August 27, 2024**

**This Addendum must be acknowledged on Schedule D.**

Questions have been raised during the Pre-Proposal meeting held on **September 10, 2024**for the University's RFP for **FMLA Services 2024** for the **Human Resources/Total Rewards.** A summary of the questions asked, and the University's responses are as follows:

The bid due date has been changed to September 25, 2024.

**Question:**

Is the Scope strictly FMLA, the scope document seems to be that only however pricing sheets ask for pricing on many different leaves

**Answer:**

The scope is primarily for FMLA services.  However, WSU is interested in other services that your organization may offer for future refences.

**Question:**

Please list any and all leaves besides FMLA that are part of scope

**Answer:**

The scope is primarily for FMLA services.  However, WSU is interested in other services that your organization may offer for future refences**.**

**Question:**

Is ASO STD part of scope, if yes can we see the summary plan document

**Answer:**

**No, it is not part of the scope**

**Question:**

If STD is part of scope, how many total STD claims were filed in 2023 and YTD

**Answer:**

No, short term disability is not a part of the scope as STD is currently managed in house.  However, WSU is interested in other services that your organization may offer for future refences

**Question:**

Is ADAAA part of scope, if yes how many accommodation requests were filed in 2023 and YTD

**Answer:**

No, ADAAA is not part of the RFP scope.  However, WSU is interested in learning of your organization ADAAA offers for future references.

**Question:**

If other leaves are in scope, please let us know by leave type how many claims were filed in 2023 and YTD

**Answer:**

No other leaves are part of the scope.

**Question:**

If Paid Parental is part of scope, can we please see a copy of that policy

**Answer:**

WSU currently does not have a paid parental policy.  However, there is a potential paid parental policy that is currently under review

**Question:**

**Answer:**

The Deadline for project related questions is **September 17, 2024*,*** **12:00 noon**.

**Bids are due by electronic submission on** **September 26, 2024 no later than 2:00 p.m.** The link for bid submission will be posted with the bid details at **http://go.wayne.edu/bids** beginning **August 27, 2024**.

Should you have any questions or concerns about this Addendum or on any other aspects of the Request for Proposal, please send them by email to **Valerie Kreher**, **Senior Buyer**, Email; **rfpteam2@wayne.edu.**

Thank you,

**Valerie Kreher**

**Senior Buyer**

*Attachments:*