|  |  |  |
| --- | --- | --- |
| **wsu-primary-horz-color-600-10-2017-small**  **Division of Finance and Business Operations** |  | **Procurement & Strategic Sourcing**  **5700 Cass Avenue, Suite 4200**  **Detroit, Michigan 48202**  **(313) 577-3734** |

**September 27, 2024**

**Addendum No**. **2**

**RFP Temporary Research Personnel 2024**

**dated September 20, 2024**

**This Addendum must be acknowledged on Schedule D.**

Questions have been raised regarding the University's RFP for **Temporary Research Personnel 2024** for the **Division of Research and Innovation.** A summary of the questions asked, and the University's responses are as follows:

**Question:**

Will the clinical nurses listed under Clinical Operations have direct contact, provide medication, or provide medical services to patients?

**Answer:**

This is not a patient relationship, it is strictly research.

**Question:**

Do prevailing wage rates apply to the positions listed in the RFP?

**Answer:**

No, this is not construction like work.

**Question:**

We saw prevailing wage rates for Construction contracts on the referenced website, <http://go.wayne.edu/bids>, but no rates for Service contracts. Will a prevailing wage rate for Service contracts covering positions listed in the RFP be posted with the RFP?

**Answer:**

No, this is not construction like work.

**Question:**

We have a question about automotive liability insurance. We do not provide company vehicles to our employees. Will vendor contracts have access to Wayne State University vehicles for the positions posted?

**Answer:**

The University does not have vehicles.

**Question:**

Can you provide the pay rates for these positions to ensure that any in-coming contractor is not paid more than a current Wayne State Employee/Researcher?

**Answer:**

The University is looking for your price per hour for a temporary employee, not the price you think we might pay. These employees will only be able to work a maximum of 1,000 hours before they have to be either a permanent employee or the department has to decide they do not need an employee.

**Question:**

Can we provide commercial references?

**Answer:**

(From the RFP)

Upon request**, VENDOR must agree to provide** a minimum of **three (3) qualified references**. Requests for references will come from **Valerie Kreher***,* **Senior Buyer***,* and will be treated as confidential and not added to the publicly permanent RFP file.

References are to be from organizations that have successfully utilized the products and services. The references supplied should include the name and address of the organization, and the contact’s name(s), titles, e-mail, and the telephone numbers.

**Failure to provide references (if requested) will result in disqualification of your bid.**

**Question:**

Also, can we register our business in MI upon award?

**Answer:**

The meaning or intent of this question is not clear. You need to be able to do business in the State of Michigan, however, the University does purchase products and services outside of the State on occasion.

**Question:**

Will all these positions be needed the entire duration of the project?

**Answer:**

No, this is a listing of possible positions that may be needed. We may need all of them at some point or another, probably only some of them some of the time.

**Question:**

Will the 1000-hour tenure policy still be in effect? If so, each position would turn over 6x times during the project

**Answer:**

Yes, the 1,000 hour limit will be in effect. The purpose of this is to fill in positions while we work to fill the position with a permanent person. The other purpose of this is to fill in where a skill set or extra person is only needed for a specific task that may not require a permanent person.

**Question:**

What is the minimum length of each assignment?

**Answer:**

That is unknown at this time.

**Question:**

What percentage of the roles will be filled by the University’s referrals? Have these referrals already been identified?

**Answer:**

That is unknown at this time.

**Question:**

What are the details of the research project? What exactly is being researched and how will the research be conducted?

**Answer:**

That is unknown at this time. There is not one research project, there are multiple projects going on at all times. Most research will be conducted on campus at a specified location.

**Question:**

For the nursing roles, how will they be treating any patients/research volunteers?

**Answer:**

This is not a patient relationship role, strictly research

**Question:**

What is the total amount of the grant that was awarded? How much has been earmarked for things other than the cost of labor?

**Answer:**

This is not a need that is a result of a specific grant, it is a need based upon the length of time it takes to hire a permanent person on staff for the entire division.

**Question:**

How was the $1mm spend estimate in the 1st year calculated?

**Answer:**

It was not calculated as much as it was guessed. A SWAG.

The Deadline for project related questions is **October 1, 2024*,*** **12:00 noon**.

**Bids are due by electronic submission on** **October 8, 2024 no later than 2:00 p.m.** The link for bid submission will be posted with the bid details at **http://go.wayne.edu/bids** beginning **September 20, 2024**.

Should you have any questions or concerns about this Addendum or on any other aspects of the Request for Proposal, please send them by email to **Valerie Kreher**, **Senior Buyer**, Email; **rfpteam2@wayne.edu.**

Thank you,

**Valerie Kreher**

**Senior Buyer**

*Attachments:*